

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:   
RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS  
2018 SEP -4 PM 5:34

**Post-Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)  
**Malaria No More Fund**

Private Sponsor(s) (list all): \_\_\_\_\_  
**August 5-10, 2018**

Travel date(s): \_\_\_\_\_  
**-None-**

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	Total: \$3211 Vans: \$145 Airfare: \$3066	Total: \$632.50 Dakar: \$140/night (4 nights) Kaolack: \$72.50/night (1 night)	Total: \$175 \$50 daily in Dakar \$25 daily in Kaolack	Total: \$150 Trip Insurance: \$130 Incidentals (Water, Insect Repellent): \$20

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See post-trip itinerary, which includes this requested information.

9/4/18 Michelle B. Richardson Michelle B. Richardson  
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/4/18 [Signature] [Signature]  
(Date) (Signature of Supervising Senator/Officer)





June 12, 2018

Dear Mrs. Richardson,

Critical investments made by the President's Malaria Initiative (PMI) and the Global Fund to Fight AIDS, Tuberculosis and Malaria, leading to tremendous progress in the fight against malaria around the world. The World Health Organization estimates that there have been 1.3 billion fewer malaria cases and 6.8 million lives have been saved since 2000. Among the population most vulnerable to malaria, children under the age of 5, there has been an historic 69 percent decline in the rate of child deaths from malaria in Africa and African Leaders have set a target of 2030 for eliminating malaria from the continent.

Senegal has been a PMI focus country since 2006 and has seen significant results from their malaria prevention and treatment efforts. As a result, the National Malaria Control Program has adopted a National Strategic Plan which aims to achieve pre-elimination of malaria status by 2020, despite approximately 97% of the country's population currently being at risk for malaria. Malaria control and prevention efforts have been a significant contributor to the 58% reduction in under-five mortality seen in Senegal from 2005 to 2016, with PMI procuring over 12 million insecticide-treated bed nets and 5.2 million malaria treatments since the program's inception.

Thanks to bipartisan support in Congress, leadership across Administrations, support and resources from faith communities and the private sector, the United States is leading the world and has achieved outstanding success in fighting malaria. During this trip, staff will have an opportunity to engage with a variety of U.S. government officials from PMI, the Peace Corps, the Department of State, the U.S. Agency for International Development, and the Centers for Disease Control and Prevention. We will also engage directly with foreign government officials, public health experts and other key stakeholders as we examine the malaria landscape in the broader health and development context in Senegal.

We hope that you will consider joining us and a detailed itinerary will be sent shortly. Please contact Kara Saleeby (Kara.Saleeby@malariaanomore.org) at Malaria No More for additional information.

Thank you,

Mr. Z. Z. Z. Z.

**Joshua Blumenfeld**  
Managing Director



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): Malaria No More Fund (MNM)
  2. Description of the trip: Fact finding mission to witness firsthand the U.S. government's efforts to combat vector borne diseases like malaria and other key global health and development challenges in Senegal.
  3. Dates of travel: August 5 - August 10, 2018
  4. Place of travel: Dakar and Kaolack, Senegal
  5. Name and title of Senate invitees: See attached
  6. I *certify* that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  

**- OR -**

☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  

**- AND -**

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  

**- AND -**

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ **OR** ☐

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☐ **OR** ☒

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

---

---

---

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Malaria No More is the sole sponsor and paying for 100% of this trip.

---

---

---

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

MNM is a 501c (3) organization committed to ending deaths from malaria. The purpose of this trip is to demonstrate how the United States government is playing the leading role to help end deaths by this disease.

---

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

MNM's history of trips include Tanzania in 2012, Senegal and Switzerland in 2015, Thailand and

Myanmar in 2015, Thailand and Cambodia in 2017, Zambia and Haiti in 2017.

---

---

10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

All our expenses are at or below per diem. (See attached)

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

We are planning to fly business class to Senegal since it is an overnight flight and we have a full day of activities on Monday. Will fly coach back to DC. Ground transportation provided by chartered vans.

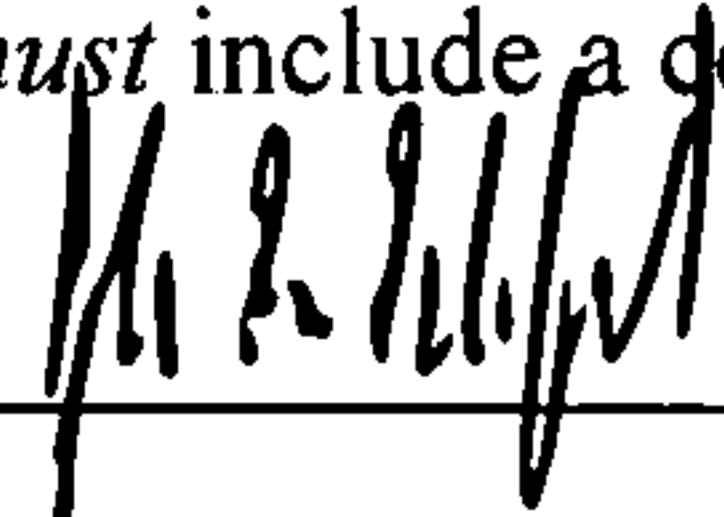
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Joshua Blumenfeld, Managing Director of Global Policy and Advocacy

Name of Organization: Malaria No More Fund

Address: 1301 Connecticut Avenue, NW, Suite 502, Washington DC, 20036

Telephone Number: 202-412-7709

Fax Number:

E-mail Address: jblumenfeld@malariaenomore.org

51  
74  
14  
10  
03  
03  
03  
03  
03  
03  
03  
03

**Malaria No More  
Congressional Staff Delegation to Senegal  
August 5 – 10, 2018**

**Trip Participants:**

**Senate Staff**

- Michelle Barlow Richardson, Chief of Staff, Senator Roger Wicker (R-MS)  
[Michelle\\_Richardson@wicker.senate.gov](mailto:Michelle_Richardson@wicker.senate.gov)
- Christopher Lynch, Chief of Staff, Senator Ben Cardin (D-MD)  
[Chris\\_Lynch@cardin.senate.gov](mailto:Chris_Lynch@cardin.senate.gov)
- Kristen Molloy, Legislative Assistant, Senator Tim Kaine (D-VA)  
[Kristen\\_Molloy@kaine.senate.gov](mailto:Kristen_Molloy@kaine.senate.gov)
- Alexandra Davis, Legislative Aide, Senator Chris Coons (D-DE)  
[Alexandra\\_Davis@coons.senate.gov](mailto:Alexandra_Davis@coons.senate.gov)

**Malaria No More Staff**

- Heidi Ross, Director, US Policy & Advocacy, and Africa Programs  
[Heidi.Ross@malarianomore.org](mailto:Heidi.Ross@malarianomore.org)
- Johanna Simon, Senior Advisor  
[Johanna.Simon@malarianomore.org](mailto:Johanna.Simon@malarianomore.org)
- Josh Blumenfeld, Managing Director, Global Policy and Advocacy (Monday 8/6 only)  
[JBlumenfeld@malarianomore.org](mailto:JBlumenfeld@malarianomore.org)

**US Mission to Senegal Staff**

- Michelle Kouletio, PMI Resident Advisor  
[mkouletio@usaid.gov](mailto:mkouletio@usaid.gov)
- Thomas Yocum, Development and Outreach Coordinator (DOC)  
[tyocum@usaid.gov](mailto:tyocum@usaid.gov)
- Ahmadou Gaye, Program Office translator  
[agaye@usaid.gov](mailto:agaye@usaid.gov)
- Abdoulaye Dia, Economic Growth (EGO) Agriculture Advisor (Tuesday 8/7 only)  
[adia@usaid.gov](mailto:adia@usaid.gov)
- Xavier Preciado, EGO Deputy Director (Tuesday 8/7 only)  
[xpreciado@usaid.gov](mailto:xpreciado@usaid.gov)
- Babacar Lo, Health Systems Strengthening Lead (Wednesday 8/8 only)  
[blo@usaid.gov](mailto:blo@usaid.gov)

**PMI/CDC HQ Staff**

- Don Dickerson, Senior Malaria Technical Advisor  
[dodickerson@usaid.gov](mailto:dodickerson@usaid.gov)
- Ellen Dotson, Research Entomologist  
[edotson@cdc.gov](mailto:edotson@cdc.gov)



**Sunday, August 5 (All Times Local)**

3:00pm	Arrive @ Washington Dulles International Airport	<i>MNM staff will meet you at the departure gate</i>
7:00pm	Depart Washington Dulles, South African Airways 208	<i>Please prepare for the trip by reviewing the extensive briefing packet on the plane provided to you by MNM</i>

**Monday, August 6 (All Times Local)**

6:45am	Arrive @ Dakar Blaise Diagne Airport	<i>No visa needed for US Passport holders. Make sure you have your yellow fever card with you.</i>
7:10am	Depart Airport for Radisson Blu hotel	Senecartours will be providing chartered vans for our ground transportation during this trip.
8:15am	Arrive Radisson Blu Dakar	Radisson Blu Hotel Route de la Corniche O, Dakar 16868, Senegal Phone: +221 33 869 33 33  <i>Breakfast will be available upon our arrival</i>
9:45am	Depart Radisson to National Malaria Control Program (NMCP)	Senecartours
10:00am – 10:45am	Briefing on the President's Malaria Initiative (PMI)/USAID in Senegal  <i>Presentation on PMI's role in Africa and Senegal specifically, including program history, malaria disease trends, and integration with Senegal's National Malaria Control Program and the Global Fund to Fight AIDS, Tuberculosis and Malaria.</i>	Location: NMCP Conference Room, Quartier Fann  POC: Michelle Kouletio, PMI Resident Advisor
10:45am – 11:00am	Coffee break	NMCP
11:00am – 12:00pm	Meeting with Senegal's National Malaria Control Program (NMCP)  <i>Presentation by NMCP Coordinator and staff on the malaria situation in Senegal, including key priorities, challenges and elimination goals. Role of PMI, the Global Fund, civil society</i>	Location: NMCP Conference Room, Quartier Fann  POC: Mame Birame Diouf, PMI Malaria Specialist

	<i>and private sector will also be discussed.</i>	
12:00pm	Depart for lunch	Senecartours
12:15pm – 1:15pm	Lunch	Location: Noflaye Restaurant Corniche des Almadies  POC: Thomas Yocum,
1:15pm	Depart for Embassy	
1:30pm	Arrive US Embassy	US Embassy Dakar B.P. 49, Route des Almadies, Dakar, Senegal  POC: Thomas Yocum
2:00pm – 3:00pm	Centers for Disease Control and Prevention (CDC) briefing  <i>Presentation on regional disease trends and how the CDC's ongoing work in Senegal supports the United States government's global health security agenda</i>	Conference room Bissap  POC: Jim Ting, CDC Country Director / Jerlie Loko Roka
3:00pm – 4:20pm	Country Team Briefing  <i>Chaired by Ambassador Mushingi, this briefing from senior embassy staff will discuss the status of the relationship between United States government and Senegal including updates on various trade, security, defense and economic issues between the two countries.</i>	Conference room Bissap  POC: Thomas Yocum
4:20pm – 4:30pm	PMI team wrap up  <i>Review of the day and schedule for the next day</i>	Conference room Bissap  POC: Michelle Kouletio
4:30pm	Depart US Embassy for Radisson Blu	Senecartours
5:00pm – 7:30pm	Executive Time	
7:30pm – 10:15pm	Dinner with the US Ambassador to Senegal, Tulinabo S. Mushingi  Also attending dinner:	Location: Radisson Blu



	USAID Program Office Director, Karen Welch CDC Country Director, Jim Ting PMI HQ, Don Dickerson PMI Resident Advisor, Michelle Kouletio	
RON	Radisson Blu	
<b>Tuesday, August 7 (All Times Local)</b>		
6:15am	Breakfast @ hotel	<i>Please bring your packed bags downstairs with you to breakfast, we will be checking out of the hotel.</i>
6:45am	Depart Radisson Blu hotel for Kaolack, Senegal  <i>An approximately 1 hour briefing on the bus to preview today's site visits provided by Michelle Kouletio, Thomas Yocum, Ellen Dotson and Don Dickerson. Briefing will discuss tips for proper protocol and an overview of day's site visits.</i>	Senecartours  <i>We will pick up participating USAID staff at 7:00am at the Embassy</i>
11:30am – 12:00pm	Courtesy call with the Governor of Kaolack, Mr. Al Hassane Sall, and the Regional Medical Officer, Dr. Aichatou Barry at Governor's office  <i>Protocol visit to tell the Governor about the US delegation, the goals of the trip, and outline the various site visits we'll be conducting in his region over the next two days.</i>	Location: Governor's office – Main Town Square  POC: Michelle Kouletio
12:00pm	Depart Governor's office to Regional Medical Office	Senecartours
12:15pm – 1:00pm	Meeting with District Medical Officer, Dr. Ablaye Seck  <i>Discussion will include an overview of malaria situation in Kaolack and outline the broader pressing health issues in the region. There will also be a discussion on the role of the United States government in the region's health and development efforts from the perspective</i>	Location: Regional Medical Office conference room  POC: Michelle Kouletio

	<i>of the DMO. Time will be provided to conduct Q&amp;A between the DMO and staff.</i>	
1:00pm	Depart for lunch at Adjana Hotel	Senecartours
1:15pm – 2:30pm	Working lunch w/ USAID Feed the Future team  <i>Roundtable discussion on the Feed the Future program at USAID, and how the Feed the Future program is making a positive impact on agriculture and nutrition in specifically in Senegal.</i>	Location: Adjana Hotel  POC: Abdoulaye Dia and Xavier Preciado
2:30pm	Depart for the regional supply warehouse  <i>Briefing on current medical supply chain system and accountability procedures provided by Mame Birame Diouf</i>	Location: District Medical Office  POC: Michelle Kouletio
2:45pm – 3:30pm	Visit to the Pharmacie Regional d'Approvisionnement (PRA), Kaolack  <i>Witness firsthand the path of PMI-funded malaria commodities and discuss current challenges to supply chain in Senegal.</i>	Location: just outside of Kaolack  POC: Michelle Kouletio
3:30pm	Depart for Feed the Future site visit	Senecartours
3:45pm – 5:30pm	Visit Yombal Mbodjj  <i>Feed the Future program site visit to see a new, hand-powered millet processor, reducing food losses and promoting self-sufficiency among food producers. The project aims to address food insecurity and the gap in technologies available for smallholder pearl millet farmers, particularly women.</i>	Location: just outside of Kaolack  POC: Abdoulaye Dia, Xavier Preciado
5:30pm	Depart for Adjana Hotel	Senecartours
6:00pm - 8:00pm	Executive Time	
8:00pm – 10:00pm	Working dinner with USAID staff  <i>Dinner will be an opportunity to debrief with USAID staff on the day's site visits,</i>	Location: Adjana Hotel



	<i>ask follow up questions, and get an understanding of USAID's broader priorities in Senegal.</i>	
RON	Adjana Hotel Kaolack	Adjana Hotel Kaolack Kaolack route de Kahone adjana.net +221 33 938 42 90
<b>Wednesday, August 8 (All Times Local)</b>		
7:00am – 7:45am	Working breakfast @ hotel  <i>Briefing on today's site visits provided by Michelle Kouletio</i>	<i>Please bring your bags with you to breakfast, we will be checking out of the hotel.</i>
7:45am	Depart hotel for site visits	Senecartours
8:00am – 9:00am	Visit district health post  <i>Observe malaria prevention, diagnosis and treatment activities. Witness firsthand the implementation of other integrated health programs focused on child and maternal health, communicable and non-communicable diseases</i>	POC: Michelle Kouletio
9:00am – 9:20am	Travel from health post to DSDOM	
9:20am – 10:30am	Visit to a DSDOM (Dispensateurs de Soins à Domicile)  <i>Witness community health worker doing active sweeps in his/her village to identify fever cases and test for malaria at the household level. These are volunteers who provide home-based case management.</i>	POC: Michelle Kouletio
10:30am	Depart for Daara	
10:45am – 12:00pm	Visit a Daara (koranic school) and introduction to the PECADaara program  <i>Observe malaria daara program, which involves volunteers going to the koranic schools to do Daara – based management of malaria – identifying danger signs, testing and treat.</i>	POC: Michelle Kouletio
12:00pm	Depart for lunch	

12:10pm-2:00pm	<p>Working lunch w/ Kaolack-area Peace Corps volunteers</p> <p><i>This lunch will introduce the delegation to the Peace Corps ongoing work in Kaolack, which has a significant focus on improving health outcomes, including reducing the malaria burden. Three Peace Corps volunteers will discuss their work on malaria prevention and treatment efforts in Kaolack, their successes and challenges in working in the region.</i></p>	<p>Location: Le Brasero, Kaolack</p> <p>POC: Thomas Yocum</p>
2:00pm	<p>Depart for Dakar</p> <p><i>For approximately 1 hour, we will debrief on Kaolack site visits. Discussion to be led by Michelle Kouletio.</i></p>	Senecartours
6:30pm	Arrive Radisson Blu	
7:00pm	Executive Time	
10:15pm	Chris Lynch Depart Radisson Blu for Blaise Diagne Airport	
	RON Radisson Blu	<p>Route de la Corniche O, Dakar 16868, Senegal Phone: +221 33 869 33 33</p>
<b>Thursday, August 9 (All Times Local)</b>		
1:15am	Chris Lynch Depart Dakar, Senegal on Delta Flight 216	
5:21am	Chris Lynch Arrive @ JFK International Airport	
8:07am	Chris Lynch Depart New York, New York on Delta Flight 2288	
8:00am – 9:15am	<p>Breakfast @ hotel w/ American Chamber of Commerce - Senegal</p> <p><i>Representatives from the American Chamber of Commerce will brief staff on private sector engagement in health and development efforts, as well as the business and investment climate in Senegal.</i></p>	<p><i>No need to bring bags, we will not check out until after dinner</i></p> <p>Location: Radisson Blu Conference Room</p>
9:15am	Depart for Senegal Ministry of Health	Senecartours



	<i>Briefing en route on the MOH's role in malaria and how they work with the NMCP, Global Fund, and other donor governments to further health goals in Senegal.</i>	POC: Michelle Kouletio
9:30am – 10:00am	Courtesy Call with Ministry of Health  <i>Protocol visit to introduce the US delegation to the MOH, share observations from the trip, and learn how the MOH works with the NMCP, Global Fund, other donor governments and other Ministries within the Senegal government to improve the health of its citizens.</i>	Location: Quartier Fann POC: Michelle Kouletio
10:00am – 11:30am	Debrief on site visits and meetings with NMCP and PMI  <i>Talk through impressions and feedback on the various meetings and site visits, ongoing challenges and obstacles to malaria elimination in Senegal</i>	Location: Quartier Fann  POC: Michelle Kouletio
11:07am	<i>Chris Lynch arrives @ San Diego International Airport</i>	
11:30am	Depart for US Embassy	Senecartours
12:00pm - 1:15pm	Briefing on Sahel and countering violent extremism  <i>Briefing from USAID and State Department Embassy staff on USG programming in the Sahel, focused on how health programming and Feed the Future work together to bolster resilience and help counter violent extremism.</i>	Location: US Embassy Conference room Bissap  POC: Thomas Yocum
1:30pm	Depart for Radisson Blu	Senecartours
2:00pm – 7:30pm	Executive Time	
7:30pm – 10:00pm	Dinner with Peace Corps volunteers  <i>Five Peace Corps volunteers who have extended for a third year in Senegal will present to the delegation on their ongoing work, outlining how their efforts build on broader development goals.</i>	Location: Radisson Blu  POC: Cheryl Faye, Country Director, Peace Corps Senegal

	<i>We will also be joined by Cheryl Faye, the Senegal Peace Corps Country Director. Time for Q&amp;A between the volunteers and staff will also be provided.</i>	
11:45pm	Depart Radisson Blu hotel for Blaise Diagne Airport	Senecartours
<b>Friday, August 10 (All Times Local)</b>		
1:00am	Check in for flight	
2:55am	Depart Dakar Blaise Diagne Airport, South African Airways 207	
7:30am	Arrive @ Washington Dulles International Airport	

10  
9  
10  
10  
0  
0  
0  
0  
0  
0  
0  
0  
0



# EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC JUN28'18AM 9:51

Name of Traveler: Michelle Barlow Richardson

Employing Office/Committee: US Senator Roger F. Wicker

Private Sponsor(s) (list all): Malaria No More Fund

Travel date(s): August 5-10, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Senegal (Dakar + Kgalack)

Explain how this trip is specifically connected to the traveler's official or representational duties:

I serve as Chief of Staff and advise Senator Roger Wicker who co-chairs of the Senate Malaria and Neglected Tropical Disease Caucus. This trip will allow me to understand the United State government's efforts and the region's progress and future needs.

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

6/27/18  
(Date)

Michelle Barlow Richardson  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Roger F. Wicker

(Print Senator's/Officer's Name)

hereby authorize

Michelle Barlow Richardson

(Print Traveler's Name)

I am an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

6/27/18  
(Date)

Roger F. Wicker  
(Signature of Supervising Senator/Officer)



# malaria NO MORE

June 12, 2018

Mrs. Michelle Barlow Richardson  
Chief of Staff  
Office of U.S. Senator Roger Wicker  
555 Dirksen Senate Office Building  
Washington, D.C. 20510

Dear Mrs. Richardson,

Given your congressional oversight role, Malaria No More would like to invite you or a member of your staff on a staff delegation trip to Senegal August 5 – 10, 2018 to witness firsthand the U.S. government's malaria prevention, control and elimination efforts as well as to examine the broader state of development and health, progress made, and challenges that remain in Senegal.

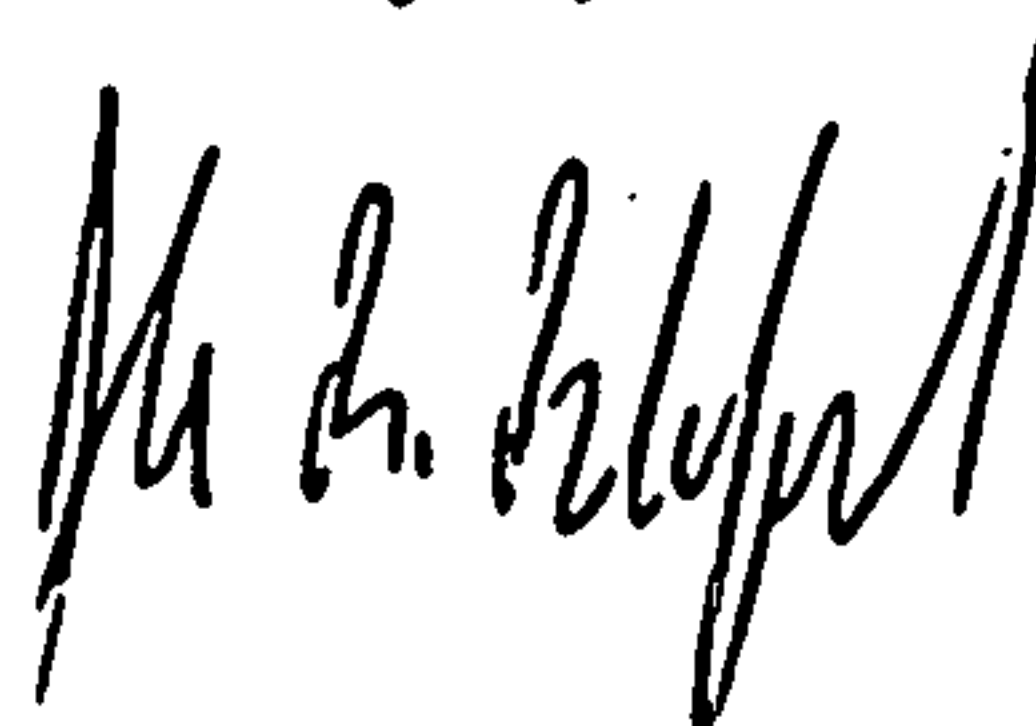
Critical investments made by the President's Malaria Initiative (PMI) and the Global Fund to Fight AIDS, Tuberculosis and Malaria, leading to tremendous progress in the fight against malaria around the world. The World Health Organization estimates that there have been 1.3 billion fewer malaria cases and 6.8 million lives have been saved since 2000. Among the population most vulnerable to malaria, children under the age of 5, there has been an historic 69 percent decline in the rate of child deaths from malaria in Africa and African Leaders have set a target of 2030 for eliminating malaria from the continent.

Senegal has been a PMI focus country since 2006 and has seen significant results from their malaria prevention and treatment efforts. As a result, the National Malaria Control Program has adopted a National Strategic Plan which aims to achieve pre-elimination of malaria status by 2020, despite approximately 97% of the country's population currently being at risk for malaria. Malaria control and prevention efforts have been a significant contributor to the 58% reduction in under-five mortality seen in Senegal from 2005 to 2016, with PMI procuring over 12 million insecticide-treated bed nets and 5.2 million malaria treatments since the program's inception.

Thanks to bipartisan support in Congress, leadership across Administrations, support and resources from faith communities and the private sector, the United States is leading the world and has achieved outstanding success in fighting malaria. During this trip, staff will have an opportunity to engage with a variety of U.S. government officials from PMI, the Peace Corps, the Department of State, the U.S. Agency for International Development, and the Centers for Disease Control and Prevention. We will also engage directly with foreign government officials, public health experts and other key stakeholders as we examine the malaria landscape in the broader health and development context in Senegal.

We hope that you will consider joining us and a detailed itinerary will be sent shortly. Please contact Kara Saleeby ([Kara.Saleeby@malarianomore.org](mailto:Kara.Saleeby@malarianomore.org)) at Malaria No More for additional information.

Thank you,



Joshua Blumenfeld  
Managing Director



# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): Malaria No More Fund (MNM)
- 
2. Description of the trip: Fact finding mission to witness firsthand the U.S. government's efforts to combat vector borne diseases like malaria and other key global health and development challenges in Senegal.
- 
3. Dates of travel: August 5 - August 10, 2018
- 
4. Place of travel: Dakar and Kaolack, Senegal
- 
5. Name and title of Senate invitees: See attached
- 
6. I *certify* that the trip fits one of the following categories:
- ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
- ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
- ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

**9. USE ONLY IF YOU CHECKED QUESTION 6(B)**  
I certify that if I

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**- OR -**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

**- OR -**

- ☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**10. USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

---

---

---

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

**Malaria No More is the sole sponsor and paying for 100% of this trip.**

---

---

---

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

MNM is a 501c (3) organization committed to ending deaths from malaria. The purpose of this trip is to

demonstrate how USG is playing the leading role to help end deaths by this disease.

---

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

MNM's history of trips include Tanzania in 2012, Senegal and Switzerland in 2015, Thailand and

Myanmar in 2015, Thailand and Cambodia in 2017, Zambia and Haiti in 2017.

---



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):
- MNM hosts briefings on malaria and wider health issues on Capitol Hill quarterly.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	Flights: \$2000 roundtrip	Dakar: \$167 per night	\$50 daily in Dakar	
<input type="checkbox"/> Actual Amounts	Vans: \$166 total per person for 4 days	Kaolack: \$80 per night	\$25 daily in Kaolack	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves meetings that are arranged with regard to congressional participation.

18. Reason for selecting the location of the event or trip:

Between 2005 and 2016, malaria control and prevention efforts have been a significant contributor to the 58% reduction in under -five mortality in Senegal. Staff will see the impact of USG funds in Senegal.

19. Name and location of hotel or other lodging facility:

Dakar: Raddison Blu, Route de la Corniche O, Dakar 16868, Senegal

Kaolack: Adjana Hotel, Kaolack Road Kahone, Kaolack, Senegal

20. Reason(s) for selecting hotel or other lodging facility:

Dakar hotel was recommended by the Embassy due to location and safety.

Kaolack hotel was recommended by Embassy due to safety and proximity to the field visits.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

See attached

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

We are flying coach roundtrip.

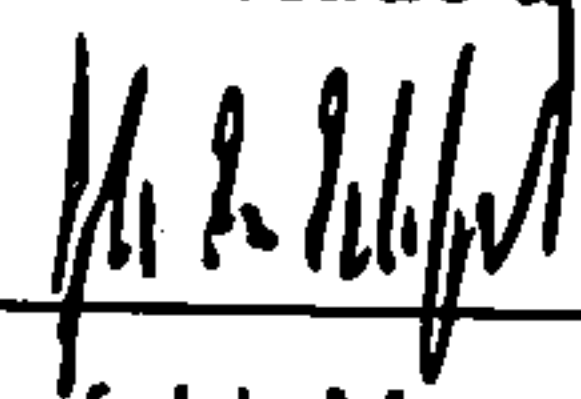
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title:

Joshua Blumenfeld, Managing Director of Global Policy and Advocacy

Name of Organization:

Malaria No More Fund

Address:

1301 Connecticut Avenue, NW, Suite 502, Washington DC, 20036

Telephone Number:

202-412-7709

Fax Number:

E-mail Address:

jblumenfeld@malarianomore.org



**Malaria No More  
Private Sponsor Travel Certification Form**

**Question 5:**

**List of Senate Attendees**

Michelle Richardson Barlow  
Chief of Staff  
Senator Roger Wicker  
[Michelle\\_Richardson@wicker.senate.gov](mailto:Michelle_Richardson@wicker.senate.gov)

Kristen Molloy  
Legislative Assistant  
Senator Tim Kaine  
[Kristen\\_Molloy@kaine.senate.gov](mailto:Kristen_Molloy@kaine.senate.gov)

Alexandra Davies  
Legislative Fellow  
Senator Chris Coons  
[Alexandra\\_Davis@coons.senate.gov](mailto:Alexandra_Davis@coons.senate.gov)

Christopher Lynch  
Chief of Staff  
Senator Ben Cardin  
[Chris\\_Lynch@Cardin.senate.gov](mailto:Chris_Lynch@Cardin.senate.gov)

**Questions 21:**

We are below the maximum daily per diem for our days in Dakar and Kaolack. Our hotel in Dakar is at the per diem rate of \$167 USD and the hotel in Kaolack is at the per diem rate of \$80. Our estimated meals in Dakar are \$50/daily (totaling \$217 per day ) and our estimated meals in Kaolack are \$25 (totaling \$105 per day), thus we are below the per diem rate of \$276 in Dakar and \$144 in Kaolack.

00  
10  
10  
10  
00  
00  
00  
00  
00  
00  
00  
00  
00

**Malaria No More  
Congressional Staff Delegation to Senegal  
August 5 – 10, 2017**

**Trip Participants:**

**Senate Staff**

- Michelle Barlow Richardson, Chief of Staff, Senator Roger Wicker (R-MS)
- Christopher Lynch, Chief of Staff, Senator Ben Cardin (D-MD)
- Kristen Molloy, Legislative Assistant, Senator Tim Kaine (D-VA)
- Alexandra Davis, Legislative Fellow, Senator Chris Coons (D-DE)

**Malaria No More Staff**

- Heidi Ross, Director, US Policy & Advocacy, and Africa Programs
- Johanna Simon, Senior Advisor
- Josh Blumenfeld, Managing Director, Global Policy and Advocacy (Monday 8/6 only)

**US Mission to Senegal Staff**

- PMI Advisor - Michelle Kouletio
- PMI Advisor - Mame Birame Diouf
- DOC team member – TBD
- EGO team member - Abdoulaye Dia
- EGO team member - Xavier Preciado
- PRM team member (translator) – Ahmadou Gaye

**PMI HQ Staff**

- Don Dickerson, PMI Washington

<b>Sunday, August 5</b>		
3:40pm	Arrive at Washington Dulles	
5:40pm	Depart Washington Dulles, South African Airways 208	<i>Please prepare for the trip by reviewing the extensive briefing packet on the plane provided to you by MNM</i>
<b>Monday, August 6</b>		
5:35am	Arrive Dakar Blaise Diagne Airport	<i>Visas will be obtained upon arrival</i>
6:10am	Depart Airport for Hotel	Van will pick up @ TBD Driver:



7:00am	Arrive Radisson Blu Dakar	Radisson Blu Hotel Route de la Corniche O, Dakar 16868, Senegal Phone: +221 33 869 33 33  <i>Breakfast will be available upon our arrival</i>
10:00am – 11:00am	Briefing on the President's Malaria Initiative (PMI)/USAID  <i>General overview of the National Malaria Control Program (NMCP) in Senegal</i>	Location: Radisson Blu Hotel Conference Room TBD  POC: Michelle Kouletio, PMI Resident Advisor
11:00am	Depart hotel for NMCP	
11:15am – 12:00pm	Meeting with NMCP  <i>Discussion with the NMCP on malaria situation in Senegal, priorities, successes, challenges and future plans.</i>	Location: NMCP office, the Fann Residence, rue Aimé Césaire between the Ministry of Health and the French - Senegalese School Telephone: +221 33 869 07 99 POC: Mame Birame Diouf, PMI Resident Advisor
12:00pm – 1:00pm	Working lunch w/ NMCP  Continuation of discussion on NMCP's priorities, successes, challenges and future plans	Location: NMCP Office POC: Mame Birame Diouf
1:00pm	Depart for Embassy	
1:30pm	Arrive US Embassy in Dakar	B.P. 49, Route des Almadies, Dakar, Senegal POC: Thomas Yocum
2:00 pm – 3:00 pm	Country Team Briefing	POC: Thomas Yocum
3:00pm – 4:00pm	Centers for Disease Control and Prevention (CDC) briefing  <i>Regional disease trends overview with epidemiologist Dr. John Neatherlin and discussion on the global health security agenda</i>	POC: Jim Ting, CDC Country Director / John Neatherlin

4:00pm – 4:30pm	PMI team wrap up and review the schedule for the next day	POC: Michelle Kouletio
4:30pm	Depart for Hotel	
5:00pm – 7:00pm	Executive Time @ Hotel	
7:00pm	Depart hotel for dinner	
7:30pm – 9:30pm	TBC: Dinner with US Ambassador to Senegal, Tulinabo S. Mushingi	Location: TBD
RON	Radisson Blu Dakar	
<b>Tuesday, August 7</b>		
6:30am	Breakfast @ hotel	<i>Please bring your packed bags downstairs with you to breakfast, we will be checking out of the hotel.</i>
7:00am	Depart Raddison Blu hotel for Kaolack  <i>Briefing on today's site visits provided by Mame Birame Diouf</i>	
11:00am – 11:30am	Courtesy call with the Governor of Kaolack, Lamine Sagna and Regional Medical Officer at Governor's office  <i>Protocol visit to tell the Governor about the visit</i>	Location: Governors office POC: Mame Birame Diouf
11:30am – 12:30pm	Meeting with District Medical Officer  <i>Discussion will include an overview of broader health issues and malaria situation in Kaolack</i>	Location: TBD POC: Mame Birame Diouf
12:30pm	Depart for lunch	
1:00pm – 2:15pm	Working lunch w/ USAID Feed the Future team  <i>Briefing on Feed the Future program in Senegal</i>	Location: Adjana Hotel or Chez Anowar POC: Abdoulaye Dia and Xavier Preciado  <i>We will place dinner orders at lunchtime</i>



2:15pm	Depart for the regional supply warehouse <i>Briefing on supply chain provided by Mame Birame Diouf</i>	Location: District Medical Office POC: Mame Birame Diouf
2:30pm – 3:30pm	Visit to the Pharmacie Regional d'Approvisionnement (PRA), Kaolack  <i>Trace the path of PMI funded malaria commodities and discuss current challenges to supply chain in Senegal.</i>	Location: just outside of Kaolack POC: Mame Birame Diouf
3:30pm	Depart for Feed the Future site visit	
3:45pm – 4:45pm	Visit Feed the Future site - Yombal Mbodjj  Visit a new, hand-powered processing millet, reducing food losses and promoting self-sufficiency among food producers. The project aims to address food insecurity and the gap in technologies available for smallholder pearl millet farmers, particularly women	Location: just outside of Kaolack POC: Abdoulaye Dia, Xavier Preciado
4:45pm	Depart for Adjana Hotel	
5:00pm - 7:00pm	Executive Time	
7:00pm – 8:30pm	Working Dinner with USAID Staff	Location: Adjana Hotel  We will need to order dinner at lunchtime
RON	Adjana Hotel Kaolack	Adjana Hotel Kaolack Kaolack route de Kahone adjana.net +221 33 938 42 90
<b>Wednesday, August 8</b>		
7:00am – 7:45am	Working breakfast @ hotel  <i>Briefing on today's site visits provided by: TBA</i>	<i>Please bring your bags with you to breakfast, we will be checking out of the hotel.</i>
7:45am	Depart hotel for site visits	

8:00am – 9:15am	Visit to a DSDOM (volunteer community health worker who provides home-based case management)  <i>Witness active sweeps in his/her village to identify fever cases and test for malaria (household level)</i>	Location: Village TBD POC: Mame Birame Diouf
9:15am	Depart for district health center	
9:30am – 10:45am	Visit district health center or village health hut  <i>Observe malaria activities and discuss other integrated health programs</i>	Location: TBD POC: Mame Birame Diouf
10:45am – 11:45am	Visit a Daara and introduction to the PECADaara program  <i>Providing rapid diagnosis and treatment with ACT of malaria cases at the community level</i>	Location: TBD POC: Mame Birame Diouf
11:45am	Depart for lunch	
12:00pm- 2:00pm	Working lunch w/ community health workers	Location: TBD
2:00pm	Depart for Dakar  <i>Debrief on Kaolack site visits lead by Michelle Kouletio</i>	
6:30pm	Arrive Radisson Blu	
7:30pm	Optional Dinner/Executive Time	Location: TBD
	RON Radisson Blu	Route de la Corniche O, Dakar 16868, Senegal  Phone: +221 33 869 33 33
<b>Thursday, August 9</b>		
8:00am – 9:00am	Breakfast @ hotel	<i>No need to bring bags, we will not check out until the evening.</i>
9:00am	Depart for Senegal Ministry of Health	Location: Quartier Fann POC: Mame Birame Diouf



	<i>Briefing en route on the MOH's role in malaria and how they work with the NMCP</i>	
9:30am – 10:00am	Courtesy Call with Ministry of Health	Location: Quartier Fann POC: Mame Birame Diouf
10:00am – 11:30am	Debrief on site visits and meetings with NMCP and PMI  <i>Talk through impressions and feedback on the visit</i>	Location: NMCP POC: Mame Birame Diouf
11:30am	Depart for Private Sector Roundtable Lunch	
12:00pm – 2:00pm	Private Sector Roundtable Lunch w/ Speak up Africa  Companies participating: TBA	Location: TBD POC: Yacine Dijbo, Speak Up Africa
2:00pm	Depart for hotel	
2:30pm – 6:30pm	Executive Time	
6:30pm	Depart for dinner	
7:00pm – 9:00pm	Dinner with Peace Corps Volunteers	POC: Cheryl Faye Location: TBD
10:15pm	Check out of hotel	
10:30pm	Depart Radisson Blu hotel for Blaise Diagne Airport	
11:30pm	Check in for flight	
<b>Friday, August 10</b>		
1:55am	Depart Dakar Blaise Diagne Airport, South African Airways 207	
6:25am	Arrive Washington Dulles	